

Student's Name _____

Assignment _____ Due Date _____

	SCALE	NEVER / MISSING	RARELY / POOR	SOMETIMES / ADEQUATE	USUALLY / GOOD	ALWAYS / EXCELLENT
TOPIC	POINTS	0	1	2-3	4	5
ACADEMIC HONESTY: (worth 5 maximum) Writing and ideas are clearly the work of the author, with appropriate citations provided otherwise		Only two possible scores: 5 indicates no plagiarism; 0 indicates plagiarism, no further assessment, and F on the paper				
FORMAT: Follows writing guidelines (worth 5 maximum)						
Header/title info is correct 1" margins all around & aligned to the right Times New Roman 12-pt font Double spacing & paragraph indents						
FUNCTION: Controlling idea & support (worth 25 maximum)						
Clearly stated controlling idea (topic sentence or thesis)						
Good "hook"						
Supportive sentences or paragraphs, providing explanation, detail, and example						
Strong conclusion tying everything together, referring back to controlling idea						
"Elegant exit"						
ORIGINALITY, INVENTIVENESS, INTEREST LEVEL (worth 5 maximum)						
CRITICAL THINKING: (worth 5 maximum) Questions assumptions; questions authority; goes beyond the basics; brings in new, original ideas; persuasive, yet objective						
WRITING PROCESS: (worth 5 maximum) Writer clearly used prewriting, organized ideas, created first draft, engaged in revision & editing, and produced quality final version						
CLUES: Revision Points (worth 30 maximum)						
Coherence: ideas flow smoothly, with helpful transitions and connectors						
Language: uses standard grammar, avoiding clichés, slang, and jargon						
Unity: strong topic sentence, with strong & clear support						
Emphasis: important ideas are emphasized by location, repetition, and isolation						
Support: writer "proves" the point systematically; uses examples, evidence, and details to justify; remains objective by avoiding judgments & generalizations						
Sentences: writing is free of sentence fragments, run-ons, and comma splices						
COPS: Editing Points (worth 20 maximum)						
Capitalization: writer capitalizes appropriately, according to rules						
Omission: writer includes necessary verb changes, subjects, important conjunctions, and necessary prepositions						
Punctuation: writer uses commas, semicolons, quotation marks, punctuation within quotation marks, apostrophes, and hyphens correctly						
Spelling: used a spell checker, caught frequently misspelled words, attention to confused spellings & wrong word use						
TOTAL IN EACH CATEGORY						
GRAND TOTAL & PERCENTAGE						